**Meeting\_9 Agenda- Design Document report(design)**

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| DATE | LOCATION |
| 20th March, 2020 | Online |
|  |  |
| TIME | TITLE |
| 09:00 AM | Discuss non functional requirement and prepare requirement report |

AGENDA DETAILS

1. **Discussion on number of pages the website would have based on requirement**
   * + Discussion on what would be the flow of the webpages
2. **List down the main requirements each page would have**
   * + Listing down what each page would include
     + Define the format in which the page would be presented

1. **Finalize the layout**
   * + Prepare a pen-paper rough idea of the pages.

SCHEDULE

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| **TIME** | **CONTENT DESCRIPTION** |
| 09:00 to 09:05 am | Attendance; Call to Order |
| 09:05 to 10:30 am | Discussion on Pages required |
| 10:30 to 11:30 am | List down what each page should include |
| 11:30 to 12:30  am | Prepare a pen-paper rough idea of each page. |
| 12:35 pm | Adjournment |

**Next Meeting Date:** 20th March, 2020